# **Terms & conditions**

By booking a course or participating in the activities of Westminster Boating Base, you are agreeing to the following:

- That you can swim 25 metres. By arrangement, some people may be exempt from this requirement but everybody must be confident in and about water.
- That you are physically fit to take part in the activity, and suffer from no medical complaint or disability other than those declared during the registration process (it is vital that the Base is informed of if the applicant is taking medication or drugs, is disabled in anyway or has an allergy to any drugs).
- You understand that no responsibility can be accepted for items lost or stolen, unless they are handed to a responsible person for safekeeping.
- You agree to the cancellations & alterations policy as stated below.

#### Insurance

The Base insurances cover accidents caused through negligence or equipment failure.

You may wish to consider taking out additional insurance cover in case of personal accident, personal equipment loss or damage, or cancellation due to illness (including inability to attend due to covid or other contagious infection).

### **Cancellations & Alterations Policy (Please read our policy very carefully)**

#### **Watersport Courses**

The following applies to cancellations and requests to move the booking to another course date.

Moving a course booking to another date potentially exposes the charity to costs that we would not have otherwise. Therefore, this policy also applies to these requests too.

Any alteration to a booking is subject to a £30 administration fee.

Less than 14 days: No refund & no change of date

Between 14 and 28 days: 50% refund & no change of date

At peak season it is often it is possible to resell the place you have booked – even at short notice. If you choose to do this and we are successful in reselling, you will be offered a full refund (less £30 admin fee) or to move your booking to another course date.

Please note that if you can't attend due to illness (inc. covid & other infections, contagious or otherwise) you are not entitled to a refund or rebooking. The terms above apply.

#### **Individual adult and youth sessions** - Latecomers and no-shows:

By booking and paying online in advance you are ensuring a space. There are also a number of places available to those who wish to just turn up. These places operate on a first-come-first-served basis (cash only if paying on the door).

Spaces are limited and your space will only be reserved until the start of the safety brief, ie 5 minutes after the advertised start time. If you arrive after this, we may have given your place away - so don't be late! No refund will be available for latecomers or those that don't turn up.

## **Cancellation by WBB**

Should WBB cancel your course or activity, alternative dates will be offered or a full refund will be made.

### **Data Protection**

#### **RYA Powerboat Level 2 course**

In order to issue the RYA Powerboat Level 2 certificate, your personal data has to be shared with the Royal Yachting Association who keep a record on their database. Without this consent, we are unable to issue the certificate. The RYA will be accountable for data held on their database.

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